YEARLY STATUS REPORT - 2023-2024

Part A
Data of the Institution

1.Name of the Institution	NEELASHAILA MAHAVIDYALAYA
• Name of the Head of the institution	SRIKANTA KUMAR SARANGI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06612476770
• Mobile No:	9437103294
• Registered e-mail	nsm.rkl42@gmail.com
• Alternate e-mail	neelashailamahavidyalaya@gmail.com
• Address	JAGDA
• City/Town	ROURKELA
• State/UT	ODISHA
• Pin Code	769042
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Sambalpur University**
• Name of the IQAC Coordinator	**Sanjit Kumar Bhuyan**
• Phone No.	**9938758202**
• Alternate phone No.	**06612476770**
• Mobile	**9938758202**
• IQAC e-mail address	**nsm.rkl42@gmail.com**
• Alternate e-mail address	**neelashailamahavidyalaya@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.nsmvrkl.com/aqar.php
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.40**	**2009**	**31/12/2009**	**30/12/2014**
Cycle 2	**B**	**2.33**	**2016**	**05/11/2016**	**04/11/2011**

6.Date of Establishment of IQAC	**02/01/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**No**
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	00	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducting Academic Audits. Examination reforms.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Formulation of startup policies to promote a culture of entrepreneurship amongst students.	1. Significant increase in the number of registered startups opened by students there by boosting the job market.
2. Modification of the teaching and learning process.	2. Question bank is prepared for every subjects which is mapped with Course Outcome.

13.Whether the AQAR was placed before statutory body?	No	
• Name of the statutory body		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	12/03/2024

15. Multidisciplinary / interdisciplinary

Credit based course on Ethics and Values, Environmental Scienceeducation is a part of the curriculum. Projects on community engagement and social service are undertakenby students every semester. For Eg. Distribution of necessaryaccessories to orphanages and old age homes, blood donation camps,educating women on health and hygiene etc. The Institute organizes many interdisciplinary seminars every yearto promote a blending of different disciplines leading to theexchange of ideas and knowledge on topics of different domains.

16. Academic bank of credits (ABC):

The Institute is offering elective papers for each B.A,B.Com, B.Sc courses and the students have the flexibility tochoose the subjects as per requirement. This is a preliminaryinitiative taken by the college to fulfill the bigger goal ofimplementing the Academic bank of credits.

17. Skill development:

The institution's skill development efforts to enrichment of curriculum, electives, add-on courses etc. The Institute organizesvarious competitions, exhibitions, workshops, and live projects with industry collaboration for the students on a regular basis to encourage vocational education. Essential Skill Development and the Constitution of India are mandatory courses, which are compulsory for all students to get constitutional and citizenship values. Values and Ethics course is made mandatory for all to have ethical values inculcated. NSS activities are organized by the NSS wings of the college for theoverall character development of an individual. Mandatory Yoga class is organized for all students to assimilate the valuesneeded to live a peaceful life.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A webinar on "Indian Culture was organized to promote how Indian culture is the fundamental of today's teaching and learning system.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College focuses on acheiving the desired Courses Outcomes across all Programs. The evaluation is accordingly aligned with the Course Outcomes to ensure acheivement of various Outcomes as predefined. Modification of assessment methods have been implemented.This helps to get an idea about the student's understanding of the subject.

20.Distance education/online education:

The College is providing distance education in all courses from Orissa State Open University, Odisha.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**03**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**158**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**124**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**262**

File Description	Documents
Data Template	View File

3.Academic

3.1	**21**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**25**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**18**
Total number of Classrooms and Seminar halls	

4.2	**4.79**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**20**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum followed by the college is decided by the SambalpurUniversity from time to time. In some respects the role of someteachers is suggestive and contributory one as they are themembers of Board of studies & Conducting Board of SambalpurUniversity. The implementation process is comprehensive.

Itinvolves the role of Board of Studies and the Academic Council,Sambalpur University, Internal appraisal of students, maintenanceof lesson plan and progress report, periodic physical verificationof classes by the Academic Bursar and Principal. We strictlyfollow the curriculum decided by the Govt. of Odisha and SambalpurUniversity. It is effectively translated into action by thecollege itself. College is watchful enough in easy deputation ofthe faculty and in supporting them avail of leave/ duty leave asand when necessary and in their absence necessary steps are beingtaken to make up their classes through contractual appointments.In the event of receiving any training, additional degree orawards the college felicitates the faculty members as per theirperformance. Latest teaching and learning tools have been providedto the departments to deliver the courses through unit test, groupdiscussion and interactive classes.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.nsmvrkl.com/arts.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College conducts and co-operates with all evaluation reforms ofthe University. The present practices adopted by the college arecentral valuation for its own and organizing central valuationzone for Sambalpur University. Beyond this the college by its owninterest has adopted evaluation of internal examination paper byguest faculty. In case of central valuation some answer sheet arevalued by the guest faculties and by the college teachers. In thisprocess Principal acts as Zone Supervisor supported by Deputy ZoneSupervisor, Zone officer, Zone Assistant, DEO and Zone Peon.Although the examiners come from different college the collegeuses the services of its own staff as Scrutinizer. For smoothconduct of the valuation college provides sufficient space,furniture, pure drinking water and lodging accommodations.Formative Assessment - The goal of formative assessment is tomonitor student learning, to provide ongoing feedback that can beused by instructors to improve their teaching and by students toimprove their learning. Formative Assessment of the students isdone on the following parameters 1. Presentations 2. Class Roominteractions 3. Group discussion/Viva-voce 4. Workshops/Seminars5. Projects 6. Written and practical tests 7. Organizing functions8. Social activities 9. Inter class

competitions.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://www.nsmvrkl.com/arts.php

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum effectively integrates cross-cutting issuesrelevant to gender, environment and sustainability, human valuesand professional ethics and leads to a strong value-based holisticdevelopment of students. Various activities are organizedthroughout the year as part of the curriculum that help in thisendeavor. 1. Gender Sensitivity: Gender related courses are an integralcomponent of various programmes. Students are sensitized andencouraged to work towards gender equity from a cross-culturalperspective. Free counseling services are provided through aCounseling Cell. Gender sensitization camps are organized in slumsand rural areas of Agra district that include, women's rights,human rights, child rights, gender justice and gender

equality. 2. Environment and Sustainability: Integration of water quality,air quality, education and healthcare, agriculture and dairypractices, innovation and human values. College has pioneeredskill development education Water, Sanitation and WasteManagement, Renewable Energy, Dairy Technology, Agriculture andEnvironmental and Green Technology. A compulsory core course onEnvironment studies is included in all UG programme whichfocusedon renewable energy, environmental pollution, agriculture,education and healthcare. 3. Human Values and Professional Ethics The curriculum has thefollowing compulsory core courses in all UG programmes speciallyfocused on the development of human values and professionalethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

61

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.nsmvrkl.com/studentfeedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

127

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slowlearners' progress. Along with teachers, some advanced learnersare encouraged to mentor weak students and help them withexplanations and notes. Revision classes and counselling sessionsare held and additional teaching is taken up if required. Trainingand Placement Cell also provides training in interview skills andcommunication skills. Proficiency in English classes, FunctionalUse of English, Personality Development programs is organized toenhance the employability of the students. The department assessesthe learning levels of the students in two ways at the time of thecommencement of the program. Students enrolled in the departmentare identified as slow and advanced learners based on the degreeof marks obtained. This helps to identify the slow learners and todesign special coaching sessions or tutorial sessions to bridgethe gap between the slow learners and the advanced learners.Advanced learners and slow learners have identified as per theirresponses in the classroom as well as the performance in the Unittest, internal examinations.

File Description	Documents
Link for additional Information	https://www.nsmvrkl.com/aqar.php
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
227	**21**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members includeLecture Method, Interactive Method, Project-based Learning,Computer-assisted Learning, Experiential Learning, etc. TheTeaching-learning activities are made effective throughillustration and special lectures. Lessons are taught throughPowerPoint presentations to make learning interesting besides oralpresenting methods. Lecture method: This conventional method iscommonly adopted by all teachers. This method facilitates theteacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners.Interactive method: The faculty members make learning interactivewith students by motivating student participation in groupdiscussion, role-play, subject quiz, news analysis, discussion,and questions and answers on current affairs

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.nsmvrkl.com/aqar.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master thelatest technologies in order to be corporate ready. As aconsequence, teachers are combining technology with traditionalmode of instruction to engage students in long term learning.College uses Information and Communication Technology (ICT) ineducation to support, enhance, and optimize the delivery ofeducation. The following tools are used by the Institute: ICT Tools: 1. Projectors- 04 projectors are available in differentclassrooms/labs 2. Desktop and Laptops- Arranged at Computer Lab.3. Printers- They are installed at Labs and all prominent places.4. Photocopier machines - Multifunction printers are available atall prominent places in the institute. There are four photostatmachines available in campus. 5. Scanners- Multifunction printersare available at all prominent places. 6. Seminar Rooms- Threeseminar halls are equipped with all digital facilities. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's andprojectors. They are also equipped by digital library, onlinesearch engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.nsmvrkl.com/aqar.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

21

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

The college has transparent evaluation process in terms offrequency and variety. In order to ensure transparency in internalassessment, the system of internal assessment is communicated withthe students well in time. The Principal holds meetings of thefaculties and directs them to ensure effective implementation ofthe evaluation process. At the entry level, admissions are givenpurely on merit basis and the lists of merit students aredisplayed on Notice board. Students who are admitted for theconcerned course are assessed continuously through variousevaluation processes at college and University level. Continuousevaluation is made through Group Discussion, Unit Tests,Assignments Submission, Field Visit / Field Work and SeminarsPresentation. Unit tests are conducted regularly as per theschedule given in academic calendar. The weightage for the unittests varies as per the concerned faculty. The performance of thestudents is displayed on the Notice board and communicated to thestudents. Personal guidance is given to the poor performing thestudents after their assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.nsmvrkl.com/rules-and-regulations.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal withexamination related grievances which transparent in the patternand conduction of CIE and rectification of grievances is timebound. The college follows strictly the guidelines and rulesissued by the affiliating university while conducting internalsand semester-end examinations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.nsmvrkl.com/activities.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts Outcome based education and has clearly statedlearning outcomes of the Programs and Courses. The followingmechanism is followed by the institution to communicate thelearning outcomes to the teachers and students. Graduateattributes are described to the first year students at thecommencement of the programme. Few hours are spent by the teachersintroducing the subject to the Students. Learning Outcomes of thePrograms and Courses are observed and measured periodically.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.nsmvrkl.com/arts.php
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program SpecificOutcomes and Course Outcomes are measured using various indicatorsthroughout the semester of the academic year. The faculty recordsthe performance of each student with the help of the specifiedcourse outcomes through a continuous evaluation process. Thefaculty provides home assignments to students, conducts internaltests, viva voce, surprise tests, open book tests, quiz, projectsetc. in order to assess the Programme Outcomes and ProgrammeSpecific outcomes attained by each student.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.nsmvrkl.com/arts.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

194

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>https://www.nsmvrkl.com/downloads.php</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.nsmvrkl.com/index.php</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promoteinstitute-neighborhood community to sensitize the students towardscommunity needs. The students of our college actively participatein social service activities leading to their overall development.The college runs effectively National Service Scheme, the collegeundertakes various extension activities in the neighbourhoodcommunity. NSS organizes a residential seven day camp in nearbyadopted village and several activities were carried out by NSSvolunteers addressing social issues which include cleanliness ,tree plantation ,water conservation, Group discussion Eradicationof superstition, Beti Bacho Beti Padhao, Environmental awareness,Women empowerment, National Integrity, Aids awareness, Blooddonation camp, Health check up camp etc.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`1`

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`0`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructural facilities for teaching andlearning has always been a priority area for the Institute. TheInstitute abides by the norms provided by Sambalpur University(SU) to provide and enhance the infrastructure required tofacilitate effective teaching and learning. The Institute has atotal land area of 5Acres of land which is constructed with robuststructures for various academic purposes. With a foresight of

additional intake, addition of new courses andchange in syllabus, the Institute forwards the requirement likebuilding space, laboratory equipment, books and journals forlibrary, IT resources, etc. to the management. The managementreviews the requirements and approves if appropriate and thenfacilities are created/procured by the standard procedure. The Institute has planned and constructed the infrastructure whichfacilitates the curricular and co-curricular activities. All thedepartments are fully equipped with the necessary infrastructureto meet the ever increasing requirements which adequate classrooms, seminar halls, computer labs, and sufficient space forhosting all academic activities as shown below.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/aqar.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuousevaluation scheme, integrates sports and extra-curricularactivities as essential components. It has adequate facilities forsports, games and cultural activities. Ithas large playgroundwithprovision for multiple games, such as, Athletics, Cricket,Footballand Kho-kho. All faculties have well-equipped assemblyhalls for organizing annual functions and cultural events.Facilities for outdoor and indoor sports and games that includebadminton, carrom, table tennis and chess are also available.Sports competitions are organized regularly every year forstudents. Students are specially trained for participation inZonal and Inter-Zonal National Youth Festivals competitionsorganized by the Association of State University. Thecollegeexcelled at these events by winning prizes and awards inindividual and group events. International Yoga Day is celebrated as per the guidelines andinstructions of university to create awareness about Yoga whichbenefits our health and fitness.The college alsoarrange specialfitness and awareness lectures for girls keeping in mind theirsafety by self-defence.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/aqar.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/gallery.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.3952

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality ofacademic environment in Education institutions. The Institutelibrary is a place in the Institute where huge collections ofacademic books, journals, magazines, other knowledgeable books andnewspapers are kept. These books are made available to thestudents to increase their knowledge and understanding on varioussubjects. The college library is an important hub of student life.There, student can check out books, conduct their research, find aquiet place to study, and maybe even flip through magazine. Thestudents can extend their search with use of internet, e-books, e-journals etc. made available in the digital library. The Institutelibrary exhibits positive impact on the academic achievement ofthe student. Students can perform better during examination andplacement as students are explored to the knowledge throughvarious means.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.nsmvrkl.com/facilities.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has an IT Policy in place which defines rules,regulations and guidelines for proper usage and maintenance oftechnical equipment's. The policy ensures ethical andacceptableuse of systems, assures health, safety and security ofdata, products, facilities as well as the people using them. ThePolicy defines guidelines for issues like purchase,compliance, ITsupport and grievance redressed of the employees pertaining to ITassets and services used for Academic and Administrative purposes.The College has ensured regular maintenance of equipment's so asto function effectively and efficiently benefitting variousStakeholders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/facilities.php

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the **A. ? 50MBPS**
Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.25

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

This institute is fully operated by state Government funds. Mostof the maintenance is done by the state Govt. itself. Through itsdifferent Department like PWD for infrastructural maintenance, GEDfor electrical maintenance and PHD for water and sewagemaintenance. These maintenance are supervised by the differentcommittees constituted every year at the beginning of the session.This committee informs the respective department if

anymaintenance is required and also follow up till the completion ofthe works. More over the maintenance and cleaning of lavatory,laboratory, class rooms etc. are done through outsourcing of localbodies selected by open tender. All other minor faults orrepairing is by the college authorities. Class room are utilizedregularly by the students but sometime it is also made availablefor the other governmental and the nongovernmental organisationsfor conducting the exams if not use for the said period. Alongsidewe also have a detailed Dos and Donts list which vary fromLaboratory to Laboratory, Class rooms, Common Room, Hostels,Library etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

389

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.nsmvrkl.com/index.php
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has Student council and students actively get involved in various committees. 1. Class Committee - Each UG class has a Committee to review the academic activities, progress and improvement plans of all subjects of all semesters. The committee consists of HOD, Chair person, Class adviser and the students representatives (4 Members/semester/section). The committee will discuss the academic related issues including conduction of classes, question paper pattern and students grievances. 2. News Letter Magazine Committee - Students representatives who are nominated in the editorial board help to collect articles, poems, drawings etc from talented students. They compose, edit and take initiative in printing the newsletters at Department level and work for the preparation of magazine at college level. Faculties of the editorial board will guide them in the entire process of printing and releasing the magazine. Student editors also involve in preparing the conference proceedings (National Conference/International), souvenir of student conventions conducted in the Departments. 3. Cultural Committee - The institution conducts annual cultural Fest, First year Inaugural function, FareWell function through Cultural committee. From all departments, students representatives will be the members of Core committeeetc. They will help the faculty in charge in organizing these events.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/facilities.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NA

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/alumini.php
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan. The Institution pursues academic

excellence by providing a learning environment and promotes human excellence through courses and activities that help students achieve their personal integrity. It provides diversified academic programmes. It happens to be the foremost center of higher education catering to the needs of all rural deprived community especially to the socio-economically weaker students hailing from rural and semi-rural areas and mostly tribal area of Sundargarh District.

The model of governance practiced in the institution is transparent, collaborative and participatory. There is a constant attempt to devolved decision-making responsibilities to competent teams constituted time to time for the purpose, thus decentralizing authority. The institutional academic and administrative councils are acting under the guidance of the Principal. The involvement of the diverse people with their different skill sets at different levels of the organization is the benchmark. The head of the institution provides valuable insights in preparing and organizing the academic and other extracurricular activities. The duties are classified and assigned to all the heads of the departments who delegate their responsibilities to the faculty members concerned

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/mission_vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institutional academic and administrative councils are acting under the guidance of the Principal. The involvement of the diverse people with their different skill sets at different levels of the organization is the benchmark based on the decentralized model.

The works related to the institution administrations are carried out by the team of teaching and non-teaching

staff members. Staff meetings are held periodically to discuss important issues pertaining to the academic programmes and the administration of the institution.

Register of the meetings proceeding are maintained duly. These meetings serve as a forum for the staff members to express their views on important issues related to the overall functioning of the institution and sharing responsibilities. Faculty Committees are constantly to make decisions and execute specific tasks, such as to conduct of Semester and Internal examination and Assessment, observation days,annual day function and Annual athletic meet, YRC Meet, Cricket tournaments, freshers Day and so on.

Separate staffs were assigned to look after the Anti-Ragging cell, scholarship Cell, examination cell , etc.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/index.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/ perspective plan is effectively deployed

The perspective plan is effectively prepared as per under regulations of Higher Education Department, Government of Odisha. Keeping in view the vision and mission, all institutional plans areprepared to achieve goals which are set. These plans are thenimplemented by various committees under the guidance of thePrincipal.

Regular meetings are held to review the action taken,identify the gaps and take corrective measures wherever necessary.Periodic Academic and administrative Audit have also helped usto assess our performance against the stated mission.Academic matters include policies with regard to admissions, examinations and curriculum development, Administrative matters include presentation of the financial statement by the Bursar, development of infrastructure, are look after by the the annually prepared committee of our institution, composed of all faculty members Hods, teaching and non-teaching staff to scrutinizes and ensures the discipline of our students and environment of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/index.php
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.

Curriculum development:is carried out by Board of Studies and the Academic Council by the University. Some of the senior teachers of this institution being its members offer their suggestions in their respective Board meetings and interact with the members of the various bodies of the University. In designing the curriculum they incorporate issues of contemporary relevance in tune with the model curriculum supplied by the UGC under Nep-2020.

Service rule and appointment:are based on the rules and regulation of the Higher Education department, Govt of Odisha and regulate through HRMS, Odisha portal.

Governing Body of the college- Governing bodies or Managing Committees of non-Government Degree Colleges functioning under the purview of the department OF Higher Education, GOVT of Odisha.

(document attached)

Students' Grievance Redressal Mechanism:Students' Grievance Redressal Mechanism is part and parcel of the Institution. The Academic Matters are pertaining to absences, re-admission and cancellation of admission. Discipline Matters pertaining to the violation of the student conduct such as Teasing/Abusing fellow mates, damages to the property of the institution, Violation of Library and lab rules, etc. Attendance related issues pertaining to student attendance such as cases relating to shortage of attendance due to ill-health, accidents, unforeseen emergencies etc. Hostel and Mess related issues pertaining to allocation of rooms, cleanliness and hygiene,mess facilities etc.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/index.php
Link to Organogram of the Institution webpage	https://www.nsmvrkl.com/index.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

- **The institution takes appropriate measures to give its employees a sense of belonging and helps them inachieving their professional, personal and organizational goal. It provides opportunities to all employees toassociate with state and national professional bodies.**
- **It encourages both teaching and non-teaching staff toparticipate in seminars, conferences and faculty development programmes for their continuous academicdevelopment.**
- **The college also organizes various conferences and allow the faculties toupgrade their knowledge, teaching skills and methodology.**
- **Besides, teachers are motivated to pursueresearch activities**

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    and are given various incentives.
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Institution helps the teaching and non-teaching staffs to receive
the welfare schemes of the government.
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File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/faculties.php
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File]
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NA

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/faculties.php
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College accounts are audited annually by professional auditors appointed by the Management.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/downloads.php
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budget at our organization is created based on the available funds. Financial resources are essential to the institution's improvement. The organization takes great care to raise the money required to satisfy the demands. The funds are properly allocated

and expenditure of funds is carefully scrutinized by the Principal. All the bills pertaining to expenditures are maintained in a systematic way and then retain transparent accounting and audit practices. The aim of fund allocations is to ensure quality in teaching and learning. (find attachment).

Every year in the budget allocation a considerable fund is allotted to increase the library facilities in the institution. New books are purchased, more journals are subscribed and computer facilities are established to upgrade the standard of the library. Apart from the books, daily newspapers are purchased for the faculties and the students to improve their general knowledge. Computers, printers, tables, desks, chairs, water purifiers, sports equipment and napkin incinerator are purchased using funds. The institution assures that the received funds are moved only through proper channel of administration. The funds are used at the appropriate time which helps to prevent major expenses.

College accounts are audited annually by professional auditors appointed bythe Management.

Major sources of funds are:

Government funds for salary

Govt of odisha : Higher education

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/downloads.php
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Collegehas played a catalytic role by Suggesting, Introducing, Implementing& Executing Quality oriented initiatives impacting various stake holders positively. The IQAC has demonstrated effectiveness and efficiency in overcoming various challenges. Incremental Improvements undertaken by the IQAC are: Academic Initiatives - Introduction of New Programs. Focus on Curricular and Co-Curricular Activities. Purchase of Books Books for Library and Implementation of Android Library App. Initiation of

Academic Audit.

Execution of various activities through NCC, NSS & YRC for Holistic development. Focus on enhancing use of ICT enabled Teaching and Learning aids. Website upgradation.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/iqac.php
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Department wise Academic Audit / Introduction Examination Automation Implementation / Department Wise Study Material on Website / Focus on Experiential learning etc. In addition to this IQAC/Academic Bursar are actively involved in planning, suggesting, implementing good practices impacting Student Life Cycle. The various bodies have been a great support system in terms of the overall development of the College.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/iqac.php
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nsmvrkl.com/iqac.php
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote the gender equity among the students and staff, Annual Gender Sensitization Action Plan is prepared in the beginning of the academic year. Girl Students are made aware about health, sanitation, hygiene etc. Similarly boys are also counseled and they are also made aware about the gender equality and the sense of being together for humanity is encouraged.

• Specific facilities provided for women in terms of:

a. Safety and Security:

- **Separate common rooms facility for both boys and girls students.**
- **Uniform /Dress code and ID-card is compulsory for all the students.**
- **Rotational duty by all faculty members for discipline and security.**
- **The dedicated Women Cell in the college looks after safety and security of the girls.**
- **Students are provided single door entry in the college premises and no outsider except our staff and students can enter into the campus.**
- **Strict implementation of Anti-ragging, Anti-smoking campus.**
- **Awareness campaigns on women safety and gender sensitivity through street plays and rallies by NSS.**
- **CCTV cameras in the whole campus.**
- **Self defence classes are also being organized on a regular basis.**

- ○ **No visitors should be allowed in without entry in the register.**
- ○ **Suspicious movement of any person will be reported immediately.**

File Description	Documents
Annual gender sensitization action plan	https://www.nsmvrkl.com/gallery.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nsmvrkl.com/facilities.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Collection of dry and wet waste by Rourkela Municipal Corporation.

Separate dustbins for Bio-degradable and Non-biodegradable wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.nsmvrkl.com/gallery.php
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college to promote harmony towards each other. Commemorative days like Women's day ,Yoga day,

Cancer day, AIIDS day along with many regional festivals are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds .There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Fundamental Duties,Rights and Responsibilities of Indian Citizens:

The Faculty of various departments have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various programs like:

a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

C. Any 2 of the above

ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has Celebratedimportant days such as the Yoga Day, Republic Day, International Yoga Day, Independence Day, No vehicle Day, womens, World AidsDay during the Year. In addition to this we have also celebrated Kargil Diwas, Azadi Ka Amrit Mahotsav with a lot of enthusiasm. The Celebrations and observations create a positive impact on the Students in terms of inculcatingNationalism, sensitiveness towards Gender & Fitness. There have been several other initiatives undertakento impact and sensitise students withrespect to Environment & Sustainability, Cleanliness, Hygeine etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Initiatives for green campus**
- **Encouraging and engaging the students in various state and**

national level sports events.
- **Recycling of paper.**
- **Reforms in examination.**

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

TheCollege leadership remains meticulously focusedon developing a Sense of Spirit-de-Corps, Societal Enhancement, Community Development, well-being and harmony by organising a wide array of activities forStudents. The College proactively plans and executes activities to be undertaken by the NCC, NSS & YRC wings ensuring the Cells remain focused, active and progressive.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum followed by the college is decided by the SambalpurUniversity from time to time. In some respects the role of someteachers is suggestive and contributory one as they are themembers of Board of studies & Conducting Board of SambalpurUniversity. The implementation process is comprehensive. Itinvolves the role of Board of Studies and the Academic Council,Sambalpur University, Internal appraisal of students, maintenanceof lesson plan and progress report, periodic physical verificationof classes by the Academic Bursar and Principal. We strictlyfollow the curriculum decided by the Govt. of Odisha and SambalpurUniversity. It is effectively translated into action by thecollege itself. College is watchful enough in easy deputation ofthe faculty and in supporting them avail of leave/ duty leave asand when necessary and in their absence necessary steps are beingtaken to make up their classes through contractual appointments.In the event of receiving any training, additional degree orawards the college felicitates the faculty members as per theirperformance. Latest teaching and learning tools have been providedto the departments to deliver the courses through unit test, groupdiscussion and interactive classes.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.nsmvrkl.com/arts.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College conducts and co-operates with all evaluation reforms ofthe University. The present practices adopted by the college arecentral valuation for its own and organizing central valuationzone for Sambalpur University. Beyond this the college by its owninterest has adopted evaluation of internal examination paper byguest faculty. In case of central valuation some answer sheet arevalued by the guest faculties and by the college

teachers. In thisprocess Principal acts as Zone Supervisor supported by Deputy ZoneSupervisor, Zone officer, Zone Assistant, DEO and Zone Peon.Although the examiners come from different college the collegeuses the services of its own staff as Scrutinizer. For smoothconduct of the valuation college provides sufficient space,furniture, pure drinking water and lodging accommodations.Formative Assessment – The goal of formative assessment is tomonitor student learning, to provide ongoing feedback that can beused by instructors to improve their teaching and by students toimprove their learning. Formative Assessment of the students isdone on the following parameters 1. Presentations 2. Class Roominteractions 3. Group discussion/Viva-voce 4. Workshops/Seminars5. Projects 6. Written and practical tests 7. Organizing functions8. Social activities 9. Inter class competitions.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.nsmvrkl.com/arts.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum effectively integrates cross-cutting issuesrelevant to gender, environment and sustainability, human valuesand professional ethics and leads to a strong value-based holisticdevelopment of students. Various activities are organizedthroughout the year as part of the curriculum that help in thisendeavor. 1. Gender Sensitivity: Gender related courses are an integralcomponent of various programmes. Students are sensitized andencouraged to work towards gender equity from a cross-culturalperspective. Free counseling services are provided through aCounseling Cell. Gender sensitization camps are organized in slumsand rural areas of Agra district that include, women's rights,human rights, child rights, gender justice and gender equality. 2. Environment and Sustainability: Integration of water quality,air quality, education and healthcare, agriculture and dairypractices, innovation and human values. College has pioneeredskill development education Water, Sanitation and WasteManagement, Renewable Energy, Dairy Technology, Agriculture andEnvironmental and Green Technology. A compulsory core course onEnvironment studies is included in all UG programme whichfocusedon renewable energy, environmental pollution, agriculture,education and healthcare. 3. Human Values and Professional Ethics The curriculum has thefollowing compulsory core courses in all UG programmes speciallyfocused on the development of human values and professionalethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

61

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.nsmvrkl.com/studentfeedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

127

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slowlearners' progress. Along with teachers, some advanced learnersare encouraged to mentor weak students and help them withexplanations and notes. Revision classes and counselling sessionsare held and additional teaching is taken up if required. Trainingand Placement Cell also provides training in interview skills andcommunication skills. Proficiency in English classes, FunctionalUse of English, Personality Development programs is organized toenhance the employability of the students. The department assessesthe learning levels of the students in two ways at the time of thecommencement of the program. Students enrolled in the departmentare identified as slow and advanced learners based on the degreeof marks obtained. This helps to identify the slow learners and todesign special coaching sessions or tutorial sessions to bridgethe gap between the slow learners and the advanced learners.Advanced learners and slow learners have identified as per theirresponses in the classroom as well as the performance in the Unittest, internal examinations.

File Description	Documents
Link for additional Information	<u>https://www.nsmvrkl.com/aqar.php</u>
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
227	**21**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members includeLecture Method, Interactive Method, Project-based Learning,Computer-assisted Learning, Experiential Learning, etc. TheTeaching-learning activities are made effective throughillustration and special lectures. Lessons are taught throughPowerPoint presentations to make learning interesting besides oralpresenting methods. Lecture method: This conventional method iscommonly adopted by all teachers. This method facilitates theteacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners.Interactive method: The faculty members make learning interactivewith students by motivating student participation in groupdiscussion, role-play, subject quiz, news analysis, discussion,and questions and answers on current affairs

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.nsmvrkl.com/aqar.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master thelatest technologies in order to be corporate ready. As aconsequence, teachers are combining technology with traditionalmode of instruction to engage students in long term learning.College uses Information and Communication Technology (ICT) ineducation to support, enhance, and optimize the delivery ofeducation. The following tools are used by the Institute: ICT Tools: 1. Projectors- 04 projectors are available in differentclassrooms/labs 2. Desktop and Laptops- Arranged at Computer Lab.3. Printers- They are installed at Labs and all prominent places.4. Photocopier machines - Multifunction printers are available atall prominent places in the institute. There are four photostatmachines available in campus. 5. Scanners- Multifunction printersare available at all prominent places. 6. Seminar Rooms- Threeseminar halls are equipped with all digital facilities. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's

andprojectors. They are also equipped by digital library, onlinesearch engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.nsmvrkl.com/aqar.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

21

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent evaluation process in terms offrequency and variety. In order to ensure transparency in internalassessment, the system of internal assessment is communicated withthe students well in time. The Principal holds meetings of thefaculties and directs them to ensure effective implementation ofthe evaluation process. At the entry level, admissions are givenpurely on merit basis and the lists of merit students aredisplayed on Notice board. Students who are admitted for theconcerned course are assessed continuously through variousevaluation processes at college and University level. Continuousevaluation is made through Group Discussion, Unit Tests,Assignments Submission, Field Visit / Field Work and SeminarsPresentation. Unit tests are conducted regularly as per

theschedule given in academic calendar. The weightage for the unittests varies as per the concerned faculty. The performance of thestudents is displayed on the Notice board and communicated to thestudents. Personal guidance is given to the poor performing thestudents after their assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.nsmvrkl.com/rules-and-regulations.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal withexamination related grievances which transparent in the patternand conduction of CIE and rectification of grievances is timebound. The college follows strictly the guidelines and rulesissued by the affiliating university while conducting internalsand semester-end examinations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.nsmvrkl.com/activities.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts Outcome based education and has clearly statedlearning outcomes of the Programs and Courses. The followingmechanism is followed by the institution to communicate thelearning outcomes to the teachers and students. Graduateattributes are described to the first year students at thecommencement of the programme. Few hours are spent by the teachersintroducing the subject to the Students. Learning Outcomes of thePrograms and Courses are observed and measured periodically.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.nsmvrkl.com/arts.php
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program SpecificOutcomes and Course Outcomes are measured using various indicatorsthroughout the semester of the academic year. The faculty recordsthe performance of each student with the help of the specifiedcourse outcomes through a continuous evaluation process. Thefaculty provides home assignments to students, conducts internaltests, viva voce, surprise tests, open book tests, quiz, projectsetc. in order to assess the Programme Outcomes and ProgrammeSpecific outcomes attained by each student.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.nsmvrkl.com/arts.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

194

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.nsmvrkl.com/downloads.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nsmvrkl.com/index.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promoteinstitute-neighborhood community to sensitize the students towardscommunity needs. The students of our college actively participatein social service activities leading to their overall development.The college runs effectively National Service Scheme, the collegeundertakes various extension activities in the neighbourhoodcommunity. NSS organizes a residential seven day camp in nearbyadopted village and several activities were carried out by NSSvolunteers addressing social issues which include cleanliness ,tree plantation ,water conservation, Group discussion Eradicationof superstition, Beti Bacho Beti Padhao, Environmental awareness,Women empowerment, National Integrity, Aids awareness, Blooddonation camp, Health check up camp etc.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructural facilities for teaching andlearning has always been a priority area for the Institute. TheInstitute abides by the norms provided by Sambalpur University(SU) to provide and enhance the infrastructure required tofacilitate effective teaching and learning. The Institute has atotal land area of 5Acres of land which is constructed with robuststructures for various academic purposes. With a foresight of additional intake, addition of new courses andchange in syllabus, the Institute forwards the requirement likebuilding space, laboratory equipment, books and journals forlibrary, IT resources, etc. to the management. The managementreviews the requirements and approves if appropriate and thenfacilities are

created/procured by the standard procedure. The Institute has planned and constructed the infrastructure whichfacilitates the curricular and co-curricular activities. All thedepartments are fully equipped with the necessary infrastructureto meet the ever increasing requirements which adequate classrooms, seminar halls, computer labs, and sufficient space forhosting all academic activities as shown below.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/aqar.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuousevaluation scheme, integrates sports and extra-curricularactivities as essential components. It has adequate facilities forsports, games and cultural activities. Ithas large playgroundwithprovision for multiple games, such as, Athletics, Cricket,Footballand Kho-kho. All faculties have well-equipped assemblyhalls for organizing annual functions and cultural events.Facilities for outdoor and indoor sports and games that includebadminton, carrom, table tennis and chess are also available.Sports competitions are organized regularly every year forstudents. Students are specially trained for participation inZonal and Inter-Zonal National Youth Festivals competitionsorganized by the Association of State University. Thecollegeexcelled at these events by winning prizes and awards inindividual and group events. International Yoga Day is celebrated as per the guidelines andinstructions of university to create awareness about Yoga whichbenefits our health and fitness.The college alsoarrange specialfitness and awareness lectures for girls keeping in mind theirsafety by self-defence.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/aqar.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/gallery.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.3952

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality ofacademic environment in Education institutions. The Institutelibrary is a place in the Institute where huge collections ofacademic books, journals, magazines, other knowledgeable books andnewspapers are kept. These books are made available to thestudents to increase their knowledge and understanding on varioussubjects. The college library is an

important hub of student life.There, student can check out books, conduct their research, find aquiet place to study, and maybe even flip through magazine. Thestudents can extend their search with use of internet, e-books, e-journals etc. made available in the digital library. The Institutelibrary exhibits positive impact on the academic achievement ofthe student. Students can perform better during examination andplacement as students are explored to the knowledge throughvarious means.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.nsmvrkl.com/facilities.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has an IT Policy in place which defines rules,regulations and guidelines for proper usage and maintenance oftechnical equipment's. The policy ensures ethical andacceptableuse of systems, assures health, safety and security ofdata, products, facilities as well as the people using them. ThePolicy defines guidelines for issues like purchase,compliance, ITsupport and grievance redressed of the employees pertaining to ITassets and services used for Academic and Administrative purposes.The College has ensured regular maintenance of equipment's so asto function effectively and efficiently benefitting variousStakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nsmvrkl.com/facilities.php

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.25

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

This institute is fully operated by state Government funds. Mostof the maintenance is done by the state Govt. itself. Through itsdifferent Department like PWD for infrastructural maintenance, GEDfor electrical maintenance and PHD for water and sewagemaintenance. These maintenance are supervised by the differentcommittees constituted every year at the beginning of the session.This committee informs the respective department if anymaintenance is required and also follow up till the completion ofthe works. More over the maintenance and cleaning of lavatory,laboratory, class rooms etc. are done through outsourcing of localbodies selected by open tender. All other minor faults orrepairing is by the college authorities. Class room are utilizedregularly by the students but sometime it is also made availablefor the other governmental and the nongovernmental organisationsfor conducting the exams if not use for the said period. Alongsidewe also have a detailed Dos and

```
Donts list which vary fromLaboratory to Laboratory, Class rooms,
Common Room, Hostels,Library etc.
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File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

389

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills — A. All of the above

File Description	Documents
Link to institutional website	https://www.nsmvrkl.com/index.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student — A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has Student council and students actively get involved in various committees. 1. Class Committee - Each UG class has a Committee to review the academic activities, progress and improvement plans of all subjects of all semesters. The committee consists of HOD, Chair person, Class adviser and the students representatives (4 Members/semester/section). The committee will discuss the academic related issues including conduction of classes, question paper pattern and students grievances. 2. News Letter Magazine Committee - Students representatives who are nominated in the editorial board help to collect articles, poems, drawings etc from talented students. They compose, edit and take initiative in printing the newsletters at Department level and work for the preparation of magazine at college level. Faculties of the editorial board will guide them in the entire process of printing and releasing the magazine. Student editors also involve in preparing the conference proceedings (National Conference/International), souvenir of student conventions conducted in the Departments. 3. Cultural Committee - The institution conducts annual cultural Fest, First year Inaugural function, FareWell function through Cultural committee. From all departments, students representatives will be the members of Core committeeetc. They will help the faculty in charge in organizing these events.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/facilities.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NA

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/alumini.php
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan. The Institution pursues

academic excellence by providing a learning environment and promotes human excellence through courses and activities that help students achieve their personal integrity. It provides diversified academic programmes. It happens to be the foremost center of higher education catering to the needs of all rural deprived community especially to the socio-economically weaker students hailing from rural and semi-rural areas and mostly tribal area of Sundargarh District.

The model of governance practiced in the institution is transparent, collaborative and participatory. There is a constant attempt to devolved decision-making responsibilities to competent teams constituted time to time for the purpose, thus decentralizing authority. The institutional academic and administrative councils are acting under the guidance of the Principal. The involvement of the diverse people with their different skill sets at different levels of the organization is the benchmark. The head of the institution provides valuable insights in preparing and organizing the academic and other extracurricular activities. The duties are classified and assigned to all the heads of the departments who delegate their responsibilities to the faculty members concerned

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/mission_vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institutional academic and administrative councils are acting under the guidance of the Principal. The involvement of the diverse people with their different skill sets at different levels of the organization is the benchmark based on the decentralized model.

The works related to the institution administrations are carried out by the team of teaching and non-teaching

staff members. Staff meetings are held periodically to discuss

important issues pertaining to the academic programmes and the administration of the institution.

Register of the meetings proceeding are maintained duly. These meetings serve as a forum for the staff members to express their views on important issues related to the overall functioning of the institution and sharing responsibilities. Faculty Committees are constantly to make decisions and execute specific tasks, such as to conduct of Semester and Internal examination and Assessment, observation days,annual day function and Annual athletic meet, YRC Meet, Cricket tournaments, freshers Day and so on.

Separate staffs were assigned to look after the Anti-Ragging cell, scholarship Cell, examination cell , etc.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/index.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/ perspective plan is effectively deployed

The perspective plan is effectively prepared as per under regulations of Higher Education Department, Government of Odisha. Keeping in view the vision and mission, all institutional plans areprepared to achieve goals which are set. These plans are thenimplemented by various committees under the guidance of thePrincipal.

Regular meetings are held to review the action taken,identify the gaps and take corrective measures wherever necessary.Periodic Academic and administrative Audit have also helped usto assess our performance against the stated mission.Academic matters include policies with regard to admissions, examinations and curriculum development, Administrative matters include presentation of the financial statement by the Bursar, development of infrastructure, are look after by the the annually prepared committee of our institution, composed of all faculty members Hods, teaching and non-teaching staff to scrutinizes and

ensures the discipline of our students and environment of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.nsmvrkl.com/index.php
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.

Curriculum development:is carried out by Board of Studies and the Academic Council by the University. Some of the senior teachers of this institution being its members offer their suggestions in their respective Board meetings and interact with the members of the various bodies of the University. In designing the curriculum they incorporate issues of contemporary relevance in tune with the model curriculum supplied by the UGC under Nep-2020.

Service rule and appointment:are based on the rules and regulation of the Higher Education department, Govt of Odisha and regulate through HRMS, Odisha portal.

Governing Body of the college- Governing bodies or Managing Committees of non-Government Degree Colleges functioning under the purview of the department OF Higher Education, GOVT of Odisha.

(document attached)

Students' Grievance Redressal Mechanism:Students' Grievance Redressal Mechanism is part and parcel of the Institution. The Academic Matters are pertaining to absences, re-admission and cancellation of admission. Discipline Matters pertaining to the violation of the student conduct such as Teasing/Abusing fellow mates, damages to the property of the institution, Violation of Library and lab rules, etc. Attendance related issues pertaining to student attendance such as cases relating to shortage of

attendance due to ill-health, accidents, unforeseen emergencies etc. Hostel and Mess related issues pertaining to allocation of rooms, cleanliness and hygiene,mess facilities etc.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/index.php
Link to Organogram of the Institution webpage	https://www.nsmvrkl.com/index.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

- **The institution takes appropriate measures to give its employees a sense of belonging and helps them inachieving their professional, personal and organizational goal. It provides opportunities to all employees toassociate with state and national professional bodies.**
- **It encourages both teaching and non-teaching staff toparticipate in seminars, conferences and faculty development programmes for their continuous**

- **academicdevelopment.**
  - **The college also organizes various conferences and allow the faculties toupgrade their knowledge, teaching skills and methodology.**
  - **Besides, teachers are motivated to pursueresearch activities and are given various incentives.**

Institution helps the teaching and non-teaching staffs to receive the welfare schemes of the government.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/faculties.php
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NA

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/faculties.php
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College accounts are audited annually by professional auditors appointed by the Management.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/downloads.php
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budget at our organization is created based on the available funds. Financial resources are essential to the institution's improvement. The organization takes great care to raise the money required to satisfy the demands. The funds are properly allocated

and expenditure of funds is carefully scrutinized by the Principal. All the bills pertaining to expenditures are maintained in a systematic way and then retain transparent accounting and audit practices. The aim of fund allocations is to ensure quality in teaching and learning. (find attachment).

Every year in the budget allocation a considerable fund is allotted to increase the library facilities in the institution. New books are purchased, more journals are subscribed and computer facilities are established to upgrade the standard of the library. Apart from the books, daily newspapers are purchased for the faculties and the students to improve their general knowledge. Computers, printers, tables, desks, chairs, water purifiers, sports equipment and napkin incinerator are purchased using funds. The institution assures that the received funds are moved only through proper channel of administration. The funds are used at the appropriate time which helps to prevent major expenses.

College accounts are audited annually by professional auditors appointed bythe Management.

Major sources of funds are:

Government funds for salary

Govt of odisha : Higher education

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/downloads.php
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Collegehas played a catalytic role by Suggesting, Introducing, Implementing& Executing Quality oriented initiatives impacting various stake holders positively. The IQAC has demonstrated effectiveness and efficiency in overcoming various challenges. Incremental Improvements undertaken by the IQAC are: Academic Initiatives - Introduction of New Programs. Focus on Curricular and Co-Curricular Activities. Purchase of Books Books

for Library and Implementation of Android Library App. Initiation of Academic Audit.

Execution of various activities through NCC, NSS & YRC for Holistic development. Focus on enhancing use of ICT enabled Teaching and Learning aids. Website upgradation.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/iqac.php
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Department wise Academic Audit / Introduction Examination Automation Implementation / Department Wise Study Material on Website / Focus on Experiential learning etc. In addition to this IQAC/Academic Bursar are actively involved in planning, suggesting, implementing good practices impacting Student Life Cycle. The various bodies have been a great support system in terms of the overall development of the College.

File Description	Documents
Paste link for additional information	https://www.nsmvrkl.com/iqac.php
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nsmvrkl.com/iqac.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote the gender equity among the students and staff, Annual Gender Sensitization Action Plan is prepared in the beginning of the academic year. Girl Students are made aware about health, sanitation, hygiene etc. Similarly boys are also counseled and they are also made aware about the gender equality and the sense of being together for humanity is encouraged.

- Specific facilities provided for women in terms of:

a. Safety and Security:

  - Separate common rooms facility for both boys and girls students.
  - Uniform /Dress code and ID-card is compulsory for all the students.
  - Rotational duty by all faculty members for discipline and security.
  - The dedicated Women Cell in the college looks after safety and security of the girls.
  - Students are provided single door entry in the college premises and no outsider except our staff and students can enter into the campus.
  - Strict implementation of Anti-ragging, Anti-smoking campus.
  - Awareness campaigns on women safety and gender sensitivity through street plays and rallies by NSS.
  - CCTV cameras in the whole campus.
  - Self defence classes are also being organized on a regular basis.

- **No visitors should be allowed in without entry in the register.**
- **Suspicious movement of any person will be reported immediately.**

File Description	Documents
Annual gender sensitization action plan	https://www.nsmvrkl.com/gallery.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nsmvrkl.com/facilities.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Collection of dry and wet waste by Rourkela Municipal Corporation.

Separate dustbins for Bio-degradable and Non-biodegradable wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.nsmvrkl.com/gallery.php
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college to promote harmony towards each other. Commemorative days like Women's day ,Yoga day, Cancer day, AIIDS day along with many regional festivals are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds .There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Fundamental Duties,Rights and Responsibilities of Indian Citizens:

The Faculty of various departments have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various programs like:

a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has Celebratedimportant days such as the Yoga Day, Republic Day, International Yoga Day, Independence Day, No vehicle Day, womens, World AidsDay during the Year. In addition to this we have also celebrated Kargil Diwas, Azadi Ka Amrit Mahotsav with a lot of enthusiasm. The Celebrations and observations create a positive impact on the Students in terms of inculcatingNationalism, sensitiveness towards Gender & Fitness. There have been several other initiatives undertakento impact and sensitise students withrespect to Environment & Sustainability, Cleanliness, Hygeine etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Initiatives for green campus**
- **Encouraging and engaging the students in various state and national level sports events.**
- **Recycling of paper.**
- **Reforms in examination.**

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

TheCollege leadership remains meticulously focusedon developing a Sense of Spirit-de-Corps, Societal Enhancement, Community Development, well-being and harmony by organising a wide array of activities forStudents. The College proactively plans and executes activities to be undertaken by the NCC, NSS & YRC wings ensuring the Cells remain focused, active and progressive.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To automate various Office Administration Processes 2. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars,Workshops, Extension Activities, Others 3. Use of Short Messaging Service (SMS), Apps developed and designed for communication with Students, to be extended to students of all courses 4. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online 5. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the website by Teachers 6. To encourage faculty to Organise Faculty Improvement Programmes, National and International Conferences 7. To encourage Faculty to Participate in Syllabus Framing (at Board of Studies), Setting Question Papers (at University Examinations), Visit Other Institutions as Resource Persons, etc. 8. To organize programmes (informal education) on topics of general interest for the benefit of students and society / community 9. To continue to organize Extension Activities for the benefit of the Society and to create awareness on various social issues 10. To Identify Talent among students for various sports cultural activities.